**Pre-Approved Online Application:** [https://umhsys.vsyshost.com/](https://umhsys.vsyshost.com/)

### Required fields:
- **First Name**, **Last Name**
- **Local Address**
- **Email Address**
- **Date of Birth**
- **Department**: Provide to volunteer/submitter
- **Direct Supervisor**: Provide to volunteer/submitter
- **Supervisor’s Email**: Provide to volunteer/submitter
- **Description of Duties**: Supply detailed description of volunteer duties
- **Start Date**: First date of volunteer service
- **End Date**: Last date of service (if known)
- **Submitted by**: Name
- **Email Address** of submitter

### Submissions:
- **Submit Button**: Click to submit application

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**NOTE!**
- Supervisor supplies info below dotted line to volunteer/submitter
- Volunteer enters all info and submits completed application

**Categories**:
- **College Student**, **Community (non-student)**, or **Teen**

**Visa Type**:
- Select N/A or Visa Type on list

**Teen? (Age 16 or 17)**: Yes or No

**Citizenship**:
- Select US Citizen, Permanent Resident, or Visa

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**Placement Information**

- **Department**
- **Direct Supervisor**
- **Supervisor’s Email**
- **Description of Duties**
- **Working with**: Check ‘Patients’ if applicable, or None of the above

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**Form Elements**:
- **Emergency Contact Name (Local)**, **Relationship**, **Primary Phone Number**
- **Emergency Contact Name (Family)**, **Relationship**, **Primary Phone Number**
- **Volunteer’s Work Location (Building and Room)**
- **Citizenship**
- **Visa Type (REQUIRED if not a US citizen)**

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**Screenhots**:
- UMHS Pre-Approved Volunteer Application Form
- Supervisor supplies info below dotted line to volunteer/submitter
- Volunteer enters all info and submits completed application

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**Note!**
- A copy of the volunteer’s VISA must be emailed to umhs.volunteer@umich.edu
- Visa Eligibility Chart can be viewed on the Volunteer Services website

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**Additional Resources**:
- Pre-Approved Online Application: [https://umhsys.vsyshost.com/](https://umhsys.vsyshost.com/)