

## Tenths Chart for Recording Partial Hours Worked/Not Worked

Min worked	Decimal	Min Not Worked/late/off	
0-5	0	55-60	1.00
6-11	0.1	49-54	0.90
12-17	0.2	43-48	0.80
18-23	0.3	37-42	0.70
24-29	0.4	31-36	0.60
30-35	0.5	25-30	0.50
36-41	0.6	19-24	0.40
42-47	0.7	13-18	0.30
48-53	0.8	7-12	0.20
54-59	0.9	1-6	0.10

Approved by Campus and Hospital Payroll 11/15/04