

Development Plan

A development plan includes your goal, steps to reach the goal and criteria for measuring successful completion.

Examples:

- 1) Develop knowledge of everyday lean practices at UMHS. Use the interval MQS page to learn more about what is happening at the UMHS. Attend the Everyday Lean Class. Present at least two Lean tools to staff and use on a project by the end of the June 2011.
- 2) Develop listening skills. Attend the Listening Class offered by the HRD office on campus in February 2011. Practice with my manager. Ask for feedback from colleagues.
- 3) Identify opportunities to standardize work. Solicit input from staff. Create an improvement task team. Monitor team for outcomes.