



University of Michigan  
C.S. Mott Children's Hospital

# Solid Tumor Oncology Program Appointment Checklist

## Clinic Coordinator:

Your clinic contact is Erica Southworth, PNP. She can be reached at (734) 389-4183.

## Location:

The Solid Tumor Oncology Program is located in CS Mott Children's Hospital, on Level 4 in the Pediatric Surgery Clinic, Reception B.

## Your first appointment:

Plan to spend approximately 2-4 hours at the hospital on the day of your appointment.

Information about our clinic and staff can be found on our website:

[www.mottchildren.org/solidtumors](http://www.mottchildren.org/solidtumors)

You will need to bring the following to your appointment:

- Insurance card(s)
- A referral form **if required** by your insurance provider
- A completed New Patient Questionnaire about your medical and family history. This questionnaire has been developed to help make the most of your visit. Please complete it and bring it with you to your visit.

Please gather and fax the following reports prior to your visit. Fax to **(734) 936-9784**.

- History & Physical (H&P) Reports
- Imaging & Pathology Reports

Please collect actual films or **CD (preferred method—must be DI-COM compatible)** of the following:

- X-Rays    CT Scans    Bone Scans    Ultrasounds    MRIs    PET Scans

We would like to receive these prior to your appointment if possible. Otherwise, please hand carry these to your appointment.

You may need to work with your child's physicians to collect these records. Please contact your physician's office as soon as possible to begin gathering this information. You may need to complete a release of information form before these records will be released to you.

Note: If you have had tests performed at the University of Michigan, we will have access to the reports and you will **not** need to gather them for us. All other patients will need to work with their physicians to collect your child's records.

These reports and medical records will be placed in your child's U-M Medical Record. Pathology slides and X-Rays will be returned once they are reviewed by U-M.

**If you need assistance or have any questions regarding reports, pathology slides or radiographic imaging, please contact the Clinic Coordinator at (734) 389-4183.**