<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
</table>
| **Human Resources (HR)**  
New Employee Orientation (NEO) | **All Staff**  
7:00-7:30am  
Nursing Leadership Welcome  
7:30-8:00am  
CNO Welcome  
8:00-9:00am  
Model of Care  
9:00-9:15am  
Break  
9:15-10:00am  
New Employee NEO Content Review  
10:00-11:00am  
Patient Story and Identification of Safety Risks  
11:00-12:00pm  
LUNCH  
(HITS assistance available)  
12:00-1:00pm  
Managing Threatening Behaviors  
1:00-1:30pm  
National Patient Safety Goals (NPSGs)  
1:30-2:00pm  
Resources for Nursing Practice  
2:00-2:15pm  
Break  
2:15-3:15pm  
Nurses  
Medication Management  
Assistive Personnel  
Delegation  |
| **All Staff**  
7:00-7:15am  
Welcome to CNO, Day 2  
7:15-8:15am  
Counseling & Workplace Resilience  
8:15-9:15am  
National Database of Nursing Quality Indicators (NDNQI)  
9:15-9:30am  
Break  
9:30-10:30am  
Cardiac Arrest Basics  
10:30-11:30am  
Stroke Simulations video w/ debriefing  
11:30-11:45am  
AP program evaluation, then return to unit or as directed by Unit/Department Educator  
Nurse program evaluation, then return to CNO after lunch  
11:45-12:30pm  
LUNCH  
12:30-12:45pm  
Transition-to-Practice  
12:45-1:45pm  
University of Michigan Professional Nurse Council (UMPNC)  
1:45-2:00pm  
Break  
2:00-3:30pm  
Cardiac Arrest Competency (CAC)  | **AM:**  
**ALL STAFF**  
0730-1130  
Basic Life Support (BLS) or as directed by Unit Educator  
**Valid BLS requirements:**  
- Current BLS card must not expire within 6 months of hire; must state “health care provider” on the card, and must be issued from the AHA  
- ACLS does not replace BLS.  

******************

**PM:**  
**NURSES ONLY**  
1200-1700  
MiChart eLearnings  
(Location as directed by CNO Facilitator)  

******************

| PM: **INPATIENT APs**  
MiChart Class  
1200-1700  
(Location as directed by CNO Facilitator)  | **Friday:**  
Report to Assigned Unit or as instructed by Unit Educator  

**Next week,** please check the schedule with your Unit Educator and/or Supervisor/Clinical Nursing Director  |