<table>
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<th>Monday</th>
<th>Tuesday NCAC</th>
<th>Wednesday</th>
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| **Human Resources (HR), then Central Nursing Orientation (CNO)** | NCAC for All Staff Check parking for those without permits  
8:00-9:00 am Leadership Welcome  
9:00-9:15 am CNO Welcome  
9:15-9:30 am/Break  
9:30-10:15 am Model of Care  
10:15-11:15 am Managing Threatening Behaviors  
11:15-11:30 am/Break  
11:30-12:15 am Computer Navigation  
12:15-1300/LUNCH  
1:00-2:00 pm Patient/Family Centered Care (PFCC)  
2:00-2:15 pm/Break  
2:15-2:30 pm Infection Prevention  
2:30-2:45 pm National Patient Safety Goals  
2:45-3:15 pm Hand-off Communication  
3:15-3:30 pm Wrap-Up  
3:30-4:00 pm Recruitment & Retention | All Staff  
8:00-8:45 am Cardiac Arrest Basics  
8:45-9:00 am/Break  
9:00-10:00 am Falls  
10:00-11:00 am Sustaining Vitality; Addiction in Healthcare Professionals  
11:00-11:15 am/Break  
11:15-12:00 pm Wounds  
12:00-12:45 pm/Lunch ---APs to unit---  
12:45-1:45 pm Patient Relations and Office of Clinical Risk  
1:45-2:45 pm Nursing Documentation  
2:45-3:30 pm Pain Management  
3:45-4:30 pm Resources at MI Medicine (then wayfinding) | AM:  
**ALL STAFF**  
0730-1130  
Basic Life Support (BLS) or as directed by Unit Educator  
Valid BLS requirements:  
• Current BLS card must not expire within 6 months of hire; must state “health care provider” on the card, and must be issued from the AHA.  
• ACLS does not replace BLS.  
***************  
PM: **NURSES ONLY**  
1200-1630  
MiChart eLearnings @ KMS Building or Taubman Center – Room: B1 170 (as directed by CNO Facilitator/Unit Educator)  
***************  
PM: **INPATIENT APs**  
MiChart Class  
1200-1700  
Check your Mlearning plan for location 🛋️, most likely 2C228 | **NURSES ONLY**  
8:00-9:00 am  
HR & UMPNC  
9:00-9:15 am/Break  
9:15-9:45 am  
Pharmacy  
9:45-10:45 am  
Med Safety  
10:45-11:00/Break  
11:00-11:45 am  
Blood Product Administration  
1145-1230pm/LUNCH  
12:30-1:30 pm  
Peer Feedback & UMHHC Framework  
1:30-1:45 pm/Break  
1:45pm-4:30pm  
Cardiac Arrest Competency (CAC) |
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| All Staff  
Report to  
Assigned Unit or as instructed by Unit Educator | A-All Staff and B/C-Nurses only  
Please note that times may vary depending on the number of orientees; but start time is always at 0730 for All Staff | All Staff  
Report to  
Assigned Unit or as instructed by Unit Educator | All Staff  
Report to  
Assigned Unit or as instructed by Unit Educator | All Staff  
Report to  
Assigned Unit or as instructed by Unit Educator |
| **Skills Lab**  
**A**  
7:30-10:00 | **All Staff**  
Ergonomics lecture  
LIFT/FRICTION REDUCTION devices (non-motorized),  
RERAINT lecture, including alternatives, hands-on with soft wrist restraints | **AP GLUCOMETER** training-lecture,  
followed by hands-on, (may have RNs attend per Unit Educator)  
10:30 APs return to unit, unless otherwise instructed by unit/department | **RNs/LPNs**  
Alaris Pumps lecture with hands-on  
Oxygen therapies lecture | **RNs/LPNs**  
GLUCOMETER training-lecture,  
followed by hands-on  
PCA pump lecture, then hands-on  
Vascular Access presentation then hands on demonstration of central lines |
|  
10:00-10:30 |  
10:00-11:50 |  
11:50-12:45 |  
12:45-15:30 |

**Additional information:**

1. Institutional and Nursing requirements for RN/LPN and UAP are located @ [http://www.med.umich.edu/i/nursing-governance/PDSC/](http://www.med.umich.edu/i/nursing-governance/PDSC/).
2. Unit/Department-Specific requirements for RN/LPN and UAP are determined by each unit.
3. Classes facilitated by other departments include: **Human Resources (HR)/MTV**- Email address- HR-Employment-Services@med.umich.edu and **MiChart**-- Questions can be directed to Shelley Cooper, Preston Kelly, Judy Konye, and Melissa Manley via email.
4. Room locations for CNO classes are located @ [http://www.med.umich.edu/nursing-PDE/cno/sessions.html](http://www.med.umich.edu/nursing-PDE/cno/sessions.html).
5. Room locations for MiChart classes are located per the MiChart Training Schedule @ [http://www.med.umich.edu/i/michart/training/activation.html](http://www.med.umich.edu/i/michart/training/activation.html).
6. Directions to MiChart classes are located @ [http://www.med.umich.edu/i/michart/training/maps.html](http://www.med.umich.edu/i/michart/training/maps.html).