



Human Resources (HR), then Central Nursing Orientation (CNO)

Monday	Tuesday NCAC	Wednesday	Thursday	Friday
<p>Human Resources (HR) New Employee Orientation (NEO)</p> <p>8:00am-4:30pm</p> <p><u>All Staff</u> NCRC</p>	<p>NCAC for All Staff <i>Check parking for those without permits</i></p> <p>8:00-9:00 am Office of Patient Experience</p> <p>9:00-9:15 am CNO Welcome</p> <p>9:15-9:30 am/Break</p> <p>9:30-10:15 Model of Care</p> <p>10:15-11:15 Managing Threatening Behaviors</p> <p>11:15-11:30/Break</p> <p>11:30-12:15 Computer Navigation</p> <p>12:15-1300 /LUNCH</p> <p>1:00-2:00pm Leadership Welcome</p> <p>2:00-2:15pm/Break</p> <p>2:15-2:30pm Infection Prevention</p> <p>2:30-2:45pm National Patient Safety Goals</p> <p>2:45-3:15pm Hand-off Communication</p> <p>3:15-3:30pm Wrap-Up</p> <p>3:30-4:00pm Recruitment & Retention</p>	<p><u>All Staff</u></p> <p>8:00-8:45 am Cardiac Arrest Basics</p> <p>8:45-9:00am/Break</p> <p>9:00-10:00am Falls</p> <p>10:00-11:00am Sustaining Vitality; Addiction in Healthcare Professionals</p> <p>11:00-11:15am/Break</p> <p>11:15-12:00pm Wounds</p> <p>12:00-12:45pm/Lunch ---APs to unit---</p> <p>12:45-1:45pm Patient Relations and Office of Clinical Risk</p> <p>1:45-2:45 pm Nursing Documentation</p> <p>2:45-3:30pm Pain Management</p> <p>3:45-4:30pm Resources at MI Medicine (then wayfinding)</p>	<p>AM:</p> <p><u>ALL STAFF</u> 0730-1130</p> <p>Basic Life Support (BLS) or as directed by Unit Educator</p> <p style="text-align: center;"></p> <p>Valid BLS requirements:</p> <ul style="list-style-type: none"> • Current BLS card must not expire within 6 months of hire; must state “health care provider” on the card, and must be issued from the AHA.. • ACLS does not replace BLS. <p style="text-align: center;">*****</p> <p>PM: <u>NURSES ONLY</u> 1200-1630</p> <p style="text-align: center;"></p> <p>MiChart eLearnings @ KMS Building or Taubman Center – Room: B1 170 (as directed by CNO Facilitator/Unit Educator)</p> <p style="text-align: center;">*****</p> <p>PM: <u>INPATIENT APs</u> MiChart Class 1200-1700</p> <p>Check your Mlearning plan for location ☺, most likely 2C228</p>	<p><u>NURSES ONLY</u></p> <p>8:00-9:00am HR & UMPNC</p> <p>9:00-9:15am/Break</p> <p>9:15-9:45am Pharmacy</p> <p>9:45-10:45am Med Safety</p> <p>10:45-11:00/Break</p> <p>11:00-11:45am Blood Product Administration</p> <p>1145-1230pm/LUNCH</p> <p>12:30-1:30pm Peer Feedback & UMHHC Framework</p> <p>1:30-1:45pm/Break</p> <p>1:45pm-4:30pm Cardiac Arrest Competency (CAC)</p>

CNO Skills Lab, Unit Assigned MiChart Classes, and On Unit Orientation

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<p><u>All Staff</u> Report to Assigned Unit or as instructed by Unit Educator</p>	<p align="center">A-All Staff and B/C-Nurses only Please note that times may vary depending on the number of orientees; but start time is always at 0730 for All Staff</p> <table border="1"> <tr> <td align="center"> <p>Skills Lab A 7:30-10:00</p> </td> <td> <p><u>All Staff</u> Ergonomics lecture LIFT/FRICTION REDUCTION devices (non-motorized), RESTRAINT lecture, including alternatives, hands-on with soft wrist restraints</p> </td> </tr> <tr> <td align="center"> <p>10:00-10:30</p> </td> <td> <p>AP GLUCOMETER training-lecture, followed by hands-on, (may have RNs attend per Unit Educator) 10:30 APs return to unit, unless otherwise instructed by unit/department</p> </td> </tr> <tr> <td align="center"> <p>10:00-11:50</p> </td> <td> <p><u>RNs/LPNs</u> Alaris Pumps lecture with hands-on Oxygen therapies lecture</p> </td> </tr> <tr> <td align="center"> <p>11:50-12:45</p> </td> <td> <p>Lunch</p> </td> </tr> <tr> <td align="center"> <p>Skills Lab B/C 12:45-15:30</p> </td> <td> <p><u>RNs/LPNs</u> GLUCOMETER training-lecture, followed by hands-on PCA pump lecture, then hands-on Vascular Access presentation then hands on demonstration of central lines</p> </td> </tr> </table>	<p>Skills Lab A 7:30-10:00</p>	<p><u>All Staff</u> Ergonomics lecture LIFT/FRICTION REDUCTION devices (non-motorized), RESTRAINT lecture, including alternatives, hands-on with soft wrist restraints</p>	<p>10:00-10:30</p>	<p>AP GLUCOMETER training-lecture, followed by hands-on, (may have RNs attend per Unit Educator) 10:30 APs return to unit, unless otherwise instructed by unit/department</p>	<p>10:00-11:50</p>	<p><u>RNs/LPNs</u> Alaris Pumps lecture with hands-on Oxygen therapies lecture</p>	<p>11:50-12:45</p>	<p>Lunch</p>	<p>Skills Lab B/C 12:45-15:30</p>	<p><u>RNs/LPNs</u> GLUCOMETER training-lecture, followed by hands-on PCA pump lecture, then hands-on Vascular Access presentation then hands on demonstration of central lines</p>	<p><u>All Staff</u> Report to Assigned Unit or as instructed by Unit Educator</p>	<p><u>All Staff</u> Report to Assigned Unit or as instructed by Unit Educator</p>	<p><u>All Staff</u> Report to Assigned Unit or as instructed by Unit Educator</p>
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Additional information:

- Institutional and Nursing requirements for RN/LPN and UAP are located @ <http://www.med.umich.edu/i/nursing-governance/PDSC/>.
- Unit/Department-Specific requirements for RN/LPN and UAP are determined by each unit.
- Classes facilitated by other departments include: **Human Resources (HR)/MTV-** Email address- HR-Employment-Services@med.umich.edu and **MiChart--** Questions can be directed to [Shelley Cooper](#), [Preston Kelly](#), [Judy Konye](#), and [Melissa Manley](#) via email.
- Room locations for CNO classes are located @ <http://www.med.umich.edu/nursing-PDE/cno/sessions.html>.
- Room locations for MiChart classes are located per the MiChart Training Schedule @ <http://www.med.umich.edu/i/michart/training/activation.html>.
- Directions to MiChart classes are located @ <http://www.med.umich.edu/i/michart/training/maps.html>.