<table>
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<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday NCAC</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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| 8:00-4:30pm  | **Human Resources (HR), then Central Nursing Orientation (CNO)** | NCAC for All Staff  
Check parking for those without permits  
8:00-9:00 am  
Leadership Welcome  
9:00-9:15 am  
CNO Welcome  
9:15-9:30 am/Break  
9:30-10:15  
Model of Care  
10:15-11:15  
Managing Threatening Behaviors  
11:15-11:30/Break  
11:30-12:15  
Employee Resource Navigation  
12:15-1300/LUNCH  
1:00-2:00pm  
Patient/Family Centered Care (PFCC)  
2:00-2:15pm/Break  
2:15-2:45pm  
Infection Video  
2:45-3:30pm  
Hand-off Communication  
3:30-3:45pm/ Wrap-Up  
3:45-4:30pm  
Recruitment & Retention | All Staff  
8:00-8:45 am  
Cardiac Arrest Basics  
8:45-9:00am/Break  
9:00-10:00am  
Falls  
10:00-11:00am  
Sustaining Vitality; Addiction in Healthcare Professionals  
11:00-11:15am/Break  
11:15-12:00pm  
Wounds  
12:00-12:45pm/Lunch  
---APs to unit---  
12:45-1:45pm  
Patient Relations and Office of Clinical Risk  
1:45-2:45 pm  
Nursing Documentation  
2:45-3:30pm  
Pain Management  
3:45-4:30pm  
Resources at MI Medicine (then wayfinding) | AM:  
**ALL STAFF**  
0730-1130  
Basic Life Support (BLS) or as directed by Unit Educator  
Valid BLS requirements:  
- Current BLS card must not expire within 6 months of hire; must state “health care provider” on the card, and must be issued from the AHA.  
- ACLS does not replace BLS.  
***************  
PM: **NURSES ONLY**  
1200-1630  
MiChart eLearnings @ KMS Building (or on unit as directed by Unit Educator)  
***************  
PM: **INPATIENT APs**  
1200-1700  
MiChart Class  
Check your Mlearning plan for location 🌐, most likely 2C228 | Sunday: **NURSES ONLY**  
8:00-9:00am  
HR & UMPNC  
9:00-9:15am/Break  
9:15-9:45am  
Pharmacy  
9:45-10:45am  
Med Safety  
10:45-11:00/Break  
11:00-11:45am  
Blood Product Administration  
1145-1230pm/LUNCH  
12:30-1:30pm  
Peer Feedback & UMHHC Framework  
1:30-1:45pm/Break  
1:45pm-4:30pm  
Cardiac Arrest Competency (CAC) | -1-
## CNO Skills Lab, Unit Assigned MiChart Classes, and On Unit Orientation

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### Skills Lab A
- **7:30-10:00**
  - All Staff: Ergonomics lecture
  - **LIFT/FRICTION REDUCTION** devices,
  - **RESTRAINT** lecture, including alternatives, hands-on with soft wrist restraints

### AP GLUCOMETER training-lecture
- **10:00-10:30**
  - All Staff: APs return to unit, unless otherwise instructed by unit/department

### RNs/LPNs Alaris Pumps lecture with hands-on
- **10:00-11:50**
  - All Staff: Oxygen therapies lecture

### Lunch
- **11:50-12:45**

### Skills Lab B/C
- **12:45-15:30**
  - RNs/LPNs: GLUCOMETER training-lecture, followed by hands-on
  - PCA pump lecture, then hands-on
  - **VASCULAR ACCESS** presentation then hands on demonstration of central lines

### Additional information:

1. Institutional and Nursing requirements for RN/LPN and UAP are located @ [http://www.med.umich.edu/i/nursing-governance/PDSC/](http://www.med.umich.edu/i/nursing-governance/PDSC/).
2. Unit/Department-Specific requirements for RN/LPN and UAP are determined by each unit.
3. Classes facilitated by other departments include: **Human Resources (HR)/MTV**: Email address- HR-Employment-Services@med.umich.edu and **MiChart**: Questions can be directed to Shelley Cooper, Preston Kelly, and Melissa Manley via email.
4. Room locations for CNO classes are located @ [http://www.med.umich.edu/nursing-PDE/cno/sessions.html](http://www.med.umich.edu/nursing-PDE/cno/sessions.html).
5. Room locations for MiChart classes are located per the MiChart Training Schedule @ [http://www.med.umich.edu/i/michart/training/activation.html](http://www.med.umich.edu/i/michart/training/activation.html).
6. Directions to MiChart classes are located @ [http://www.med.umich.edu/i/michart/training/maps.html](http://www.med.umich.edu/i/michart/training/maps.html).