

# University of Michigan C.S. Mott Children's Hospital

## PATIENT ROOM COMPUTER AGREEMENT

C.S. Mott Children's Hospital (Mott) is pleased to provide 24-hour access to patient room computers for communication, education, and recreation of our patients and families.

Please remember that Patient Room Computers are a **privilege, not a right**. A parent or legal guardian must sign this agreement to obtain an account. If you choose to use the computers, you are agreeing to follow the rules stated in the attached *Mott Patient Rooms Acceptable Computer Use Policy*. Below is a summary of these rules. Computers may be restricted if patients or their families fail to follow any of the rules or in any other way disrupt hospital functions.

- 1) The computers may not be used for commercial purposes, lobbying, gambling, harassment of others, spam e-mails (unsolicited mass e-mails), or downloading music or explicit photos/videos.
- 2) Mott is not responsible for the content or monitoring of game playing.
- 3) All files must be saved to diskettes or burned onto a CD. Printing is very limited and reserved for school-related projects.
- 4) Mott does not provide user support.
- 5) Each computer has filtering software to assist in the safe use of the Internet. This does not guarantee a safe Internet environment. A parent or legal guardian should accompany children under the age of 18 when using the Patient Room Computers.
- 6) Mott may monitor any Internet activity occurring on the Hospital equipment or accounts, with or without notification.
- 7) Patients and families are prohibited from agreeing to meet with anyone they met online and from posting personal information on the web without a parent or legal guardian's approval.
- 8) Patients and families may not access, view, copy, alter, or destroy data, software, documentation or communications belonging to Mott or another individual without authorized permission.
- 9) Patients and families will respect the work that needs to be done by doctors, nurses and other hospital staff. In the event that the use of the computers interferes with care, users must turn the equipment off immediately.
- 10) Any violation of the policy and rules may result in the loss of access to the computer and Internet. When and where applicable, law enforcement agencies may be involved for additional disciplinary action.

## **PATIENT ROOM COMPUTER AGREEMENT**

**Parent or Legal Guardian:** I have read, understand and agree to follow the rules set forth in this agreement and in the attached *Acceptable Use Policy for Patient Room Computers*. I have explained the rules to my child and accept full responsibility for supervision of my child's use. I will instruct my child regarding any restrictions beyond what is stated in this Policy.

I understand that any violation of the rules and conditions is unethical and may constitute criminal investigation. I recognize that it is impossible for C.S. Mott Children's Hospital to restrict all access to controversial materials. I will not hold C.S. Mott Children's Hospital responsible for materials acquired on the Internet.

I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

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Parent/Legal Guardian Name

Signature

Date

**University of Michigan  
C. S. Mott Children's Hospital**

**MOTT PATIENT ROOM COMPUTERS  
ACCEPTABLE USE POLICY**

**PURPOSE**

In support of our mission and commitment to provide family-centered care, University of Michigan C.S. Mott Children's Hospital has made available computers in each of our inpatient rooms throughout the Children's Hospital. The purpose of these computers is to facilitate communication, education and recreation of our patients and families by providing free access to computer games, art programs, word processing programs and the Internet.

**GOALS**

The goals of this policy are to:

1. Provide a valuable resource for patients and families.
2. Describe the acceptable and unacceptable uses of the Patient Room Computers at the Hospital.
3. Ensure that the Internet is used in a manner that protects the privacy of patients in accordance with all rules, regulations, and laws pertaining to the University of Michigan Health System.

**ACCEPTABLE USES**

C.S. Mott Children's Hospital grants patients the **privilege** of using the Patient Room Computers provided that he/she agrees to and acts in accordance with the stated rules of this policy and has had a parent or legal guardian sign the attached *Patient Room Computer Agreement*.

Access to the computer and Internet is available to all patients and families, however, these services may be restricted at any time for use not consistent with these guidelines. The computer and the Internet connection will be available 24 hours a day, with the exception of scheduled service times and unexpected technical problems. C.S. Mott Children's Hospital does not provide user support (i.e., "How do I use Microsoft Office, Internet Explorer, etc.?").

**1) Education/Internet Access**

- Patients and families will be granted limited access the Internet or World Wide Web information and resources. C.S. Mott Children's Hospital has the right to place reasonable restrictions on the material accessed. Filtering software has been installed on every computer in an attempt to block sites that have potentially inappropriate material (see section on Content Filtering for more detail).
- The C.S. Mott Children's Hospital Patient Room Computers may not to be used for commercial purposes. This means patients and families may not offer, provide, or purchase products or services through the system.
- The C.S. Mott Children's Hospital Patient Room Computers may not to be used for religious or political lobbying.

**2) Electronic Mail, or e-mail**

- E-mail correspondence between two people or a small group of people is considered private, although users should remember that electronic correspondence is in general far less secure than paper correspondence.

- Patients and families can obtain e-mail accounts for free from various third-party web sites (e.g., Yahoo, MSN/Hotmail, etc.). The Hospital does not provide e-mail accounts and is not responsible for any problems encountered with any third-party e-mail use.

### **3) Games**

- Several games have been donated by different computer software vendors for patient use. There are also a variety of free games available through the Internet that the Hospital has provided shortcut links to. All games and shortcut links provided have a rating of “E” for everyone of “T” for teen.
- Each patient account has access to all computer games. C.S. Mott Children’s Hospital is not responsible for the content or monitoring of the game playing. It is the responsibility of parents or legal guardians to monitor their children’s gaming activity.

### **4) Word Processing/Art Programs**

- Computers are equipped with the basic Microsoft programs for word processing and art/drawing programs. All files must be saved to diskettes or burned onto a CD.
- Printing is very limited and reserved for school-related projects. Patients and families may contact a Child Life teacher for access to a classroom printer or may print for free in the Women’s Health Resource Center, located on the 1<sup>st</sup> floor of Taubman. Child Life teachers reserve the right to refuse printing access at any time, especially if it interferes with classroom activities.

### **5) Privacy and Respect**

- Patients and families will display a general level of respect and privacy of others.
- Patients and families will respect the work that needs to be done by doctors, nurses and other hospital staff. In the event that the use of the computers interferes with care given, patients and families may be instructed to turn the equipment off. If asked, patients and families must comply with the request immediately. Non-compliance may result in loss of user privileges.

## **UNACCEPTABLE USE**

With these privileges come certain responsibilities. Users need to familiarize themselves with these responsibilities. Failure to adhere to them may result in the loss of user privileges.

### **1) Safety/Security**

- Patients and families will not post personal information about themselves or other people. This means that patients and families will not give out any address, telephone numbers, etc.
- Patients will not agree to meet with anyone they met online without a parent or legal guardian’s approval.
- Patients and families have full responsibility for the use of the account. All violations of this policy that can be traced to an individual account name will be treated as the sole responsibility of the owner of that account. Under no conditions should patients give their password to another user.
- Patients and families will avoid the knowing or inadvertent spread of computer viruses. “Computer viruses” are programs that have been developed as pranks, and can destroy valuable programs and data. Deliberate attempts to degrade or disrupt system performance of these computers or any other computer system on the Internet by spreading computer viruses is considered criminal activity under state and federal law.

- Patients and families may not vandalize, damage, or disable the property of another individual or organization.

## **2) Illegal Activities**

- In accordance with U.S. Copyright Law, patients and families may not copy or distribute electronic materials (including electronic mail, text, images, programs, or data) without the explicit permission of the copyright holder. Users are responsible for any consequences of copyright infringement. C.S. Mott Children's Hospital expressly disclaims any liability or responsibility resulting from such use.
- Patients and families may not access, view, copy, alter, or destroy data, software, documentation or communications belonging to C.S. Mott Children's Hospital or another individual without authorized permission.
- The Internet may not be used in any way that violates any local, state, or federal statute.

## **3) Inappropriate Material and Language**

- Patients and families are not permitted to access, upload, download or distribute pornographic, obscene, or sexually explicit material; nor to transmit obscene, abusive, sexually explicit, threatening or harassing language.
- Patients and families may not post information that could cause harassment, damage or disruption of others. Patients and families are also not allowed to send spam e-mails, or unsolicited mass e-mail; or engage in personal attacks, including prejudicial or discriminatory attacks.
- Parents or legal guardians should instruct their child if there is additional material that they think is inappropriate to access. C.S. Mott Children's Hospital fully expects that children will follow their parents or legal guardian's instructions.

## **CONTENT FILTERING**

While the Hospital affirms and acknowledges the rights and responsibilities of parents and legal guardians to monitor and determine their children's access, the Hospital has installed filtering software to assist in the safe and effective use of the Internet by minors. Parents or legal guardians should note that Internet filtering software cannot guarantee a safe Internet environment. A parent or legal guardian should accompany children under the age of 18 when using the Patient Room Computers.

The filtering software are provided "As Is". Under no circumstances will C.S. Mott Children's Hospital be held liable for any damages resulting from the use, or malfunction of this product.

## **MONITORING**

C.S. Mott Hospital may monitor at anytime any Internet activity occurring on the Hospital equipment or accounts, with or without notification. If the Hospital discovers activity that does not comply with the applicable law or this policy, records retrieved may be used to document the wrongful content.

## **FAILURE TO COMPLY**

By signing the attached *Patient Room Computer Agreement*, patients and families agree to abide by this *Acceptable Use Policy*. Any violation of the policy and rules may result in the loss of user access to the computer and Internet. When and where applicable, law enforcement agencies may be involved for additional disciplinary action.

## **LIMITED LIABILITY**

The Internet contains a large amount of material and opinions from several different points of view. Access does not mean or imply endorsement by the Hospital of any of the information, images or commentary found on the Internet. Since the Internet is a global network, there are no state or local controls of its users or its content. Individuals, thus, use at his/her own risk.

C.S. Mott Children's Hospital makes no warranties of any kind, neither expressed nor implied, for the Internet access it is providing. The Hospital will not be responsible for any damages users suffer, including but not limited to the following:

- Loss of data resulting from delays or interruptions in service
- The accuracy, nature, or quality of information stored on diskettes, hard drives or servers
- The accuracy, nature, or quality of information gathered through the provided Internet access
- Personal property used to access Hospital computers or networks or for the provided Internet access
- Unauthorized financial obligations resulting from the provided Internet access

The Hospital merely facilitates the access and dissemination of information through its systems. Patients and families are solely responsible for any material accessed and disseminated.