



# MEET YOUR TEAM!



LEE BOOZE-BATTLE,  
BS, CIM

Senior Associate Regulatory Analyst (SARA)

[lbooze@med.umich.edu](mailto:lbooze@med.umich.edu)

phone: 734-615-4835



CAROL HUTSKO, BBA

Junior Associate Regulatory Analyst (JARA)

[chutsko@med.umich.edu](mailto:chutsko@med.umich.edu)

phone: 734-647-2089



CHERYL JAMNICK

Assistant Regulatory Analyst (ARA)

[cjammick@med.umich.edu](mailto:cjammick@med.umich.edu)

phone: 734-615-1356

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Contact Jan Hewett, Director  
734-763-4768  
[jhewett@umich.edu](mailto:jhewett@umich.edu)

IRBMED  
Argus I Bldg  
517 W. Williams St  
Ann Arbor, MI 48103-4943

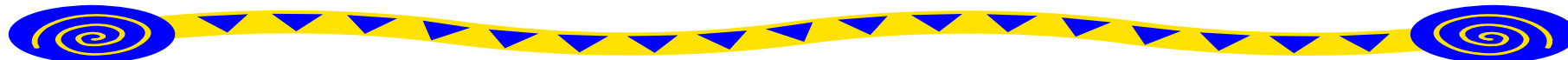
Phone (734) 763-4768  
Fax (734) 615-5399  
<http://www.med.umich.edu/irbmed/>

# IRBMED

THE A1  
REGULATORY TEAM  
WORKING FOR YOU!



SAFEGUARDING RIGHTS  
OF HUMAN SUBJECTS



## DEPARTMENTS WE SERVE

IRBMED administrative staff manage incoming applications by Principal Investigator's Department and subject matter of the protocol.

**The following are the departments we serve:**

- 1. Behavioral Medicine**
- 2. Complementary Medicine**
- 3. Family Medicine**
- 4. Graduate Medical Education**
- 5. Internal Medicine**
- 6. Psychology**
- 7. Neuro Psychology**
- 8. Radiology**
- 9. fMRI Studies**
- 10. Social Work**
- 11. Social Sciences**

## EXEMPT STUDIES:

### (MOST COMMON EXEMPTIONS GRANTED BY IRBMED A1 TEAM)

#### EXEMPTION #1 OF THE 45 CFR

46.101.(B):

Research conducted in established or commonly accepted educational settings, involving normal educational practices, such as (i) research on regular and special education instructional strategies, or (ii) research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods.

#### EXEMPTION #2 OF THE 45 CFR

46.101.(B):

Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless: (i) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (ii) any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability, or reputation.

#### EXEMPTION #4 OF THE 45 CFR

46.101.(B):

Research involving the collection or study of existing data, documents, records, pathological specimens, or diagnostic specimens, if these sources are publicly available or if the information is recorded by the investigator in such a manner that subjects

cannot be identified, directly or through identifiers linked to the subjects.

## SURVEY PARTICIPATION AND RISK:

Participation in surveys rarely puts respondents at more than minimal risks of everyday of life. This fact is recognized explicitly in the Federal regulations which list surveys as examples of research that may be exempted by the IRB or handled with an expedited review process. Unless the intended participants are minors, in many cases, surveys meet the requirements for exemption provided in 45 CFR 46.101b.

## ANONYMITY AND CONFIDENTIALITY:

HIPAA 164.512

It is essential in all surveys that the researcher separate all identifier information (name, address, telephone number, if known) from the interview itself as soon as it is no longer needed, typically, immediately after the interview has been verified. The identifier information must be stored separately from the interview in secure files. In cases where data are linked over time, for example in panel studies, identifiers may need to remain with the data for longer periods. In these cases, data security and storage must be a priority.