

PROJECT INITIATION DIRECTIVE

Directive No:	Enter on PID
Date Prepared:	Enter Date on PID
RTN No.:	Enter RTN on PID
Project Name:	Enter Project Name on PID
PBN No.:	NA
FPD Lead:	Enter DM on PID
Design Professional:	Select AE Professional on PID

This directive is issued to allow the above-named Architect/Engineer to begin initial services for the referenced project. Initial services are limited to and shall consist only of the following items:

1. Review of Project Description Program.
2. Attendance at Kick-off Meeting.
3. Preparation and Submission of Continuing Services Agreement.

Any services performed outside of these three specific tasks will not be paid in the event a signed Continuing Services Agreement by MM is not executed.

APPROVED:

Brendon Weil
Director, MM Facilities Planning & Development (FPD)

cc: Tayler Ewald w/o attachments