

### CONSULTANT CSA WORKSHEET

**Phase of Service:** II. / III. Const. Document / Const. Phase  
**Date Prepared:** Enter Date Here  
**Building No. / Name:** Bldg No / Name?  
**RTN No.:** Enter RTN on PID  
**Project Name:** Enter Project Name on PID  
**FPD Lead:** Enter DM on PID  
**Design Professional:** Select AE Professional on PID

#### Construction Documents Type:

- Field sketches only
- Capital Construction Services use - all disciplines
- Construction phasing plans required
- Include reimbursable for regulatory agency plan review fees
  - MDCH Health Facilities Engineering Section (HFES)
  - MCDLARA Michigan Department of Licensing and Regulatory Affairs Bureau of Fire Safety (BFS)
  - Local Building Department (build permit)
- Competitively bid (with full project manual)
- Permit set - Landlord execution
- Other (Describe):

#### Requested Scope of Services for Phase II Construction Document Phase (check tasks req'd)

- |                                  |                                  |                                  |                                   |                                   |
|----------------------------------|----------------------------------|----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Task #1 | <input type="checkbox"/> Task #4 | <input type="checkbox"/> Task #7 | <input type="checkbox"/> Task #10 | <input type="checkbox"/> Task #13 |
| <input type="checkbox"/> Task #2 | <input type="checkbox"/> Task #5 | <input type="checkbox"/> Task #8 | <input type="checkbox"/> Task #11 | <input type="checkbox"/> Task #14 |
| <input type="checkbox"/> Task #3 | <input type="checkbox"/> Task #6 | <input type="checkbox"/> Task #9 | <input type="checkbox"/> Task #12 | <input type="checkbox"/> Task #15 |

#### Requested Scope of Services for Phase III Construction Phase (check tasks req'd)

- |                                  |                                  |                                  |                                  |                                   |                                   |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Task #1 | <input type="checkbox"/> Task #3 | <input type="checkbox"/> Task #5 | <input type="checkbox"/> Task #7 | <input type="checkbox"/> Task #9  | <input type="checkbox"/> Task #11 |
| <input type="checkbox"/> Task #2 | <input type="checkbox"/> Task #4 | <input type="checkbox"/> Task #6 | <input type="checkbox"/> Task #8 | <input type="checkbox"/> Task #10 |                                   |

Notes:

**Approvals**

**Signatures**

**Date:**

<b>MM FPD Lead</b> Enter DM on PID	
<b>MM FPD Director</b> (Brendon Weil)	