

**Generic Responsibilities Matrix
Facilities Planning and Development**

	Planning/Document Responsibility						Furnished By (whose budget)			Installed By (receive, unpack and set-up)				
	Architect	MEP Engineers	Interior Designer	Capital Equip. Planner	MCIT	Owner / User	Contractor	Owner, Furniture - FF&E	Owner- Capital Equip.	Owner-Communications	Contractor	Vendor, Contractor	Owner / User	Vendor, Owner
Furnishing/Equipment Items														
1 Analyzers, Laboratory				X				X						X
2 Anesthesia Equipment / Morcare				X				X				X		
3 Apron Racks - Imaging - Movable				X				X						X
4 Apron Racks - Imaging - Fixed	X						X			X				
5 Artwork - (Originals & Reproductions)			X					X			X			
6 Audiology Equipment				X				X				X		
7 Audiovisual - Projection Screens	X						X			X				
8 Audiovisual - Video Projectors - Fixed	X						X			X				
9 Audiovisual - Video Projectors - Fixed Lifts	X						X			X				
10 Audiovisual - Video Projectors - Movable	X								X			X		
11 Audiovisual - Equipment, Movable	X								X			X		
12 Bathroom Accessories - Paper towel, Soap Dispensers				X				X		X				
13 Bathroom Accessories - All Others	X						X			X				
14 Beds - Patient				X				X				X		

COMMENTS

MCIT Provide Input

MCIT Provide Input

MCIT Provide Input

MCIT Provide Input

MCIT Provide Input

Owner purchases soap dispensers, paper towel dispensers and provides to contractor to install.

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Furnishing/Equipment Items														
15 Beds - Specialty				X				X				X		
16 Benches - Fixed	X						X			X				
17 Benches - Misc Furniture			X					X				X		
18 Booths - Prefab Audiometric				X				X					X	
19 Cabinets, (Datel) Catheter Storage - Cath / Vas.				X				X		X				
20 Cabinets, (Datel) Supply Storage - Cath / Vasc.				X				X		X				
21 Cabinets, Flammable Storage - Laboratory				X				X				X		
22 Cabinets, Warming (Blanket/Fluid)				X				X					X	
23 Carts - Audiovisual			X	X				X	X		X	X		
24 Carts - Clinical Supply				X				X				X		
25 Carts - Computer			X		X			X	X		X	X		
26 Carts - Crash				X				X				X		
27 Carts - Dietary						X		X				X		
28 Carts - Housekeeping						X		X				X		
29 Carts - Infectious Waste				X				X				X		

COMMENTS

Contractor install only

Contractor install only

To Be Determined for each project

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Furnishing/Equipment Items														
30 Carts - Linen				X					X				X	
31 Carts - Maintenance				X					X				X	
32 Carts - Medication				X					X				X	
33 Carts - Misc Furniture			X					X					X	
34 Carts- PACS Workstations - Radiology				X					X				X	
35 Carts - Patient Charts				X					X				X	
36 Carts - Surgical Case				X					X				X	
37 Carts - Surgical Video				X					X				X	
38 Carts - Trash / Tilt Truck				X					X				X	
39 Carts - TV / VCR			X	X				X	X			X	X	
40 Casework (Fixed)	X						X				X			
41 Casework (Modular)			X				X					X		
42 Centrifuge - Laboratory				X					X				X	
43 Chairs - Blood Draw				X					X				X	

COMMENTS

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Furnishing/Equipment Items														
44 Chairs - Dental / ENT				X				X					X	
45 Chairs - Misc Furniture- includes Family / Guest Seating in Patient Rooms			X					X					X	
46 Chairs - Clinical Recliner (for Infusion)				X				X					X	
47 Chairs - Patient Room- Patient Chairs / Recliners in Patient Rooms			X					X					X	
48 Chairs - Rockers			X					X					X	
49 Clocks - Office (Battery)			X					X					X	
50 Clocks - Elapsed time (Hard Wire)		X					X			X				
51 Clocks - Non-Synchronized (Electric)			X					X			X			
52 Clocks - Synchronized		X					X			X				
53 Clocks - Time and Attendance						X			X				X	
54 Closed Circuit Video - Brackets / Mounts / Lifts	X						X			X				
55 Closed Circuit Video - Observation / Education						X			X					X
56 Coat Hooks and Racks (Fixed)	X		X				X	X		X	X			
57 Coffee Brewer				X				X						X

COMMENTS

User Dept. Not MCIT

Contractor install only

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Furnishing/Equipment Items														
58 Columns - Surgical Med Gas				X				X			X			
59 Computer Systems - Applications / Software						X				X				X
60 Computer Systems - Data Center Equipment						X				X				X
61 Computer Systems - Electronic Med Records					X					X				X
62 Computer Systems - Network Equipment					X					X				X
63 Computer Systems - Printers and PC's					X					X		X		
64 Conduit, Cable Tray, Sleeves, Back boxes		X			X		X				X			
65 Copy Machines				X				X						X
66 Cryostat - Laboratory (Frozen Section)				X				X				X		
67 Curtains - Shades			X				X				X			
68 Curtains - Built-in Blinds	X						X				X			
69 Curtains - Cubicle			X					X			X			
70 Curtains - Cubicle Tracks	X						X				X			
71 Curtains - Shower			X				X				X			

COMMENTS

Contractor hook up only

ID Coordinate in Architect Specs.

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72	Curtains - Shower Rods	X						X			X			
73	Defibrillators				X				X				X	
74	Diagnostic Sets / BP Cuffs / Kleen Specs				X				X					X
75	Backing for Diagnostic Sets / BP Cuffs	X						X			X			
76	Dictation / Transcription Equipment					X				X				X
77	Dietary Equipment	X						X			X			
78	Dishwasher		X					X			X			
79	Dopplers				X				X				X	
80	ECMO Equipment				X				X				X	
81	Electrosurgical Unit				X				X				X	
82	Endo Equipment Booms/Arms				X				X					X
83	Exercise Equipment - Clinical				X				X				X	
84	Fax Machines				X				X				X	
85	Fetal Monitoring System				X				X					X

COMMENTS

Contractor Hook Up

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Furnishing/Equipment Items														
86 Files - Filing Cabinets			X					X					X	
87 Files - High-density - Fixed				X					X					X
88 Floor Covering			X				X			X				
89 Furniture - Misc Furniture			X					X				X		
90 Furniture - Modular- includes offices,workstations,team rooms, hoteling stations, greet desks, comm.centers,consult rooms, exam rooms, med rooms.			X					X						X
91 Casework - Modular-Medication Supply in Med rooms.	X						X			X				
92 Furniture - Patient Rooms			X					X				X		
93 Glass - Exterior and Specialty	X						X			X				
94 Glove Boxes				X					X	X				
95 Hamper, Linen				X					X					X
96 Headwall - Pre-Manufactured	X						X			X				

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Furnishing/Equipment Items														
97 Headwalls - Built into Casework	X	X					X				X			
98 Headwalls - Recessed in Wall	X	X					X				X			
99 Hoods or Biosafety Cabinets - Vented		X					X				X			
100 Hoods or Biosafety Cabinets - Non Vented				X					X		X			X
101 Icemakers				X					X		X			
102 Illuminators - Motorized Film Viewers				X					X					X
103 Imaging - Cath / EP Labs				X					X					X
104 Imaging - Contrast Injectors				X					X					X
105 Imaging - CT				X					X					X
106 Imaging - Film Illuminators - Recessed	X						X				X			
107 Imaging - Film Illuminators - Surface Mounted				X					X				X	
108 Imaging - Film Processors				X					X					X
109 Imaging - Laser Printers				X					X					X
110 Imaging - Mammo / Biopsy				X					X					X

COMMENTS

To Be Determined for each project

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Requires OSHA Input

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111	Imaging - MR				X				X					X
112	Imaging - Nuclear Medicine (Gamma Cameras)				X				X					X
113	Imaging - PET				X				X					X
114	Imaging - Portable C-arm				X				X					X
115	Imaging - Rad, R / F, RT, Chest				X				X					X
116	Imaging - US - Fixed				X				X					X
117	Imaging - US - Movable				X				X			X		
118	Imaging - Vascular Labs				X				X					X
119	Imaging - PACS - Application Servers				X				X					X
120	Imaging - PACS - Archive					X				X				X
121	Imaging - PACS - CR Readers				X				X					X
122	Imaging - PACS - Review Workstations				X				X					X
123	Imaging Shielding - Fixed Lead- X-ray	X						X			X			

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124	Imaging Shielding - MRI Radiofrequency	X					X				X			
125	Imaging Shielding - Movable				X			X					X	
126	Imaging - Silver Recovery / Chemical Mixing				X			X					X	
127	Imaging - Workstations - Specialized				X			X					X	
128	Infant Changing Tables	X					X				X			
129	Incubators, Laboratory				X			X					X	
130	Intercom Systems		X				X				X			
131	IV Stands / Poles				X			X					X	
132	IV Tracks and Pendants	X					X				X			
133	Laboratory Equipment				X			X						X
134	Laminar Flow System in OR		X				X				X			
135	Lifts - Patient				X			X						X
136	Lights - Surgical Ceiling Mounted				X			X						X
137	Lights - Exam (In Ceiling)	X					X				X			

COMMENTS

In Public Rest Rooms

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138	Lighting - General		X					X				X			
139	Lighting - Task (Binder Bin / Freestanding Corded Lamps)			X				X				X			
140	Lighting - Task - Built In	X						X				X			
141	Lighting - Low Voltage - Relays and Controls		X					X				X			
142	Lights - Heat Lamps - Fixed		X					X				X			
143	Lights - Heat Lamps - Movable				X				X				X		
144	Lights - Phototherapy				X				X				X		
145	Lockers -	X						X				X			
146	Magazine/Literature Racks / Chart Racks			X				X						X	
147	Medical Gas Alarms / Zone Valves		X					X				X			
148	Medical Gas Outlets		X					X				X			
149	Medical Gas - Regulators / Flow meters				X				X				X		
150	Microwaves - Clinical				X				X				X		
151	Microwaves - Non-clinical				X				X				X		

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152	Mirrors - Bathroom	X						X			X			
153	Mirrors - Fixed - Swing-out/Drop-down	X						X			X			
154	Monitors - Brackets				X				X		X			
155	Monitors - Central				X				X					X
156	Monitors - Computer					X				X			X	
157	Monitors - EEG				X				X					X
158	Monitors - Patient				X				X					X
159	Monitors - Seizure				X				X					X
160	Monitors - Surgical Video				X				X					X
161	Monitors - Telemetry				X				X					X
162	Monitors - Transport				X				X					X
163	Monitors - Video - Patient Observation					X				X				X
164	Monitors - Video - Security Surveillance		X								X			
165	Monitors - Vital Signs				X				X				X	
166	Narcotic Cabinets				X				X		X			

COMMENTS

ID Coordinate in Architect Specs.

UM Security Input

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167	Nurse Call / Code Blue Call System		X					X			X			
168	Office Accessories - paper management, pencil drawers, monitor arms, keyboard trays,cpu holder.			X				X					X	
169	Pedestals - Floor Mounted Gas / Services		X					X			X			
170	Personal Protection Cabinet				X				X		X			
171	Pharmaceutical Distribution System - Omni cell				X				X					X
172	Pneumatic Tube System	X						X				X		
173	Projection Screens - Fixed	X						X			X			
174	Public Address / Overhead Paging	X						X			X			
175	Pumps - Fire		X					X			X			
176	Pumps - Infusion				X				X				X	
177	Pumps - Plumbing / Mechanical		X					X			X			
178	Pumps - Suction				X				X				X	
179	Refrigerator / Freezer Alarms				X				X					X
180	Refrigerators - Walk-ins	X						X			X			

COMMENTS

BioMed Coordinate-Input on Specs.

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181	Refrigerators / Freezers (Clinical)				X				X				X	
182	Refrigerators / Freezers (Non-Clinical)				X				X				X	
183	Scales - Baby				X				X				X	
184	Scales - Patient				X				X				X	
185	Scales - Postal					X		X					X	
186	Seating - Visitors / Staff / Patients			X				X					X	
187	Security Hardware	X					X				X			
188	Security Systems - Access Ctrl / Infant / Video	X	X				X				X			
189	Sharps Containers (Free Standing)				X				X					X
190	Sharps Containers / Glove Boxes (Mounted)				X				X		X			
191	Shelving - Built-in Casework	X					X				X			
192	Shelving - Fixed - Materials, Receiving, Storage	X					X				X			
193	Shelving - Medical (Wire) - CS, Clean Util, Surg				X				X		X			

COMMENTS

UM Security Input

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194	Shelving - Misc Furniture			X				X						X
195	Shelving - Pharmacy	X			X		X		X		X			X
196	Shredder - Document				X			X						X
197	Signage, Interior - (Identification / Directional)			X			X				X			
198	Sinks - Ceramic		X				X				X			
199	Sinks - Scrub, Prefabricated		X				X				X			
200	Sinks - Other / Plumbing Fixtures		X				X				X			
201	Sterilizers				X				X			X		
202	Stools - Exam / Clinical				X								X	
203	Stools - Task			X				X					X	
204	Stoves	X					X				X			
205	Stretchers				X				X				X	
206	Structured Cabling - Data / Voice					X				X				X
207	Surgical Equipment Booms / Arms				X				X			X		

COMMENTS

To Be Determined for each project

Contractor Hook Up

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208	Surgical Video Equipment				X				X					X
209	Tables - Bedside				X				X				X	
210	Tables - Cysto				X				X				X	
211	Tables - Dining			X					X				X	
212	Tables - Exam				X				X				X	
213	Tables - Misc Furniture			X					X				X	
214	Tables - Over bed				X				X				X	
215	Tables - Surgery / Procedure				X				X				X	
216	Tables - X-Ray				X				X				X	
217	Telephone System Equipment					X				X				X
218	Television - Educational / Interactive				X				X					X
219	Television / Cable TV / Satellite TV (Wiring)		X						X		X			
220	Television Sets- Flat Panel Displays				X				X					X
221	Television Bracket				X				X		X			

COMMENTS

Coordinate finishes with ID

Coordinate finishes with ID

TV bracket carried in Capital Equipment budget. The specific bracket required will be dependent on the TV purchased.

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222	Ventilators				X				X				X	
223	Wall coverings	X					X				X			
224	Warmers - Patient, Portable				X			X					X	
225	Warming Cabinets - (Blanket / Fluid)				X			X						X
226	Warming Cabinets - Built In	X					X				X			
227	Washer - Endoscopic				X			X						X
228	Washers / Cleaners / Sterilizer- Central Sterile				X			X				X		
229	Washers - Walk In	X					X				X			
230	Washer / Dryers	X					X				X			
231	Waste Receptacles - Biohazard / Medical				X			X					X	
232	Waste Receptacles - Dining			X				X					X	
233	Waste Receptacles - Offices			X				X					X	
234	Waste Receptacles - Public			X				X					X	

COMMENTS

Spec. by Interior Design

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**Generic Responsibilities Matrix
Facilities Planning and Development**

	Planning/Document Responsibility						Furnished By (whose budget)			Installed By (receive, unpack and set-up)				
	Architect	MEP Engineers	Interior Designer	Capital Equip. Planner	MCIT	Owner / User	Contractor	Owner, Furniture - FF&E	Owner- Capital Equip.	Owner-Communications	Contractor	Vendor, Contractor	Owner / User	Vendor, Owner
Furnishing/Equipment Items														
235 Waste Receptacles - Patient / Clinical areas				X				X				X		
236 Waste Receptacles - Recycling				X				X					X	
237 Water Purification - Laboratory		X		X			X	X		X			X	
238 Whirlpools - Fixed	X						X			X				
239 Whirlpools - Movable				X				X				X		
240 Window Treatments - Curtains			X					X			X			
241 Window Treatments - Window Curtain Rods			X					X			X			
242 Workstation - Retractable (Proximity)			X				X			X				
243 Writing Boards / Bulletin Boards	X		X				X	X		X	X			

COMMENTS

To Be Determined for each project

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Coordinates In Architect Specs.

To be used to identify primary responsibility in the design, funding and installation of equipment/systems commonly seen in projects at UMHC. Cross-disciplinary coordination and input by all members of the design construction team is required.