The two-year University of Michigan Health System Administrative Fellowship Program is designed to provide an exceptional foundation for a career in academic health center administration. The UMHS Fellowship offers unique opportunities to work closely with and learn from administrative and clinical leaders in a leading academic health system. The program ensures that fellows understand how academic health center leaders meet the challenges of balancing priorities among our patient care, research and educational missions. Throughout the program, administrative fellows gain experience working throughout the health system while receiving mentorship from their preceptors, Tony Denton, Executive Director and Chief Operating Officer, and Jim Bell, Medical school Chief Administrative Officer. Fellows also work closely with senior level executives across the Health System who are committed to providing strong mentorship during and after the fellowship experience.

The program structure includes core responsibilities and targeted rotations based on the fellows' interests and the institution's priorities. It also allows fellows to pursue a variety of leadership development opportunities in a framework of continuous learning informed by their professional goals and objectives.

Fellowship Experience
The fellowship experience is built on a foundation of learning, mentorship and career building opportunities. It also aims to provide participants with the tools to successfully launch their careers in healthcare management.

“The Administrative Fellowship here at Michigan is an important step in the career of the emerging health care leader. I have always seen the fellowship as a rare opportunity to participate and experience the academic health center from the inside out, with assignments from and exposure to leaders who are making a difference in our missions of patient care, education and research. The fellowship at Michigan makes for a unique and comprehensive experience....demanding but so rewarding.”

Tony Denton, Executive Director University Hospitals and Chief Operating Officer UMHHC (UMHS Fellow, 1981-1983)

"I was very impressed with the level of commitment and interest of the UMHS leaders in its administrative fellows. As a fellow, I had access to some of the most intelligent minds in academic medicine and always felt like my desire to get involved in any initiative that was going on was welcomed and appreciated. There are not many jobs you can get right out of grad school that will give you 1:1 time with the CEO of a large academic hospital and the Dean of one of the most competitive medical schools in the nation. Completing the UMHS fellowship program provided me with a unique opportunity to understand the governance, strategy, challenges, and politics of a leading academic health center from the very highest level. I felt prepared going into my new job since I was equipped with a solid understanding of the big picture and was able to develop so many different and necessary skills throughout the program."

Aarti Aurora, Senior Project Manager, Business Intelligence, Northwestern Medical Faculty Foundation (UMHS Fellow, 2005-2007)

Requirements
UMHS welcomes diverse applicants from a variety of graduate programs. If you are highly motivated, have a graduate degree in health care administration, nursing, business, public health, health service or a related degree from an accredited program the UMHS Administrative Fellowship may be the beginning of a great career. While candidates with previous professional work experience are encouraged to apply, previous work experience is not a prerequisite for the fellowship.
Preparing for the Future
The program provides a foundation in leadership skills that are transferable to many career paths in health care management. Specifically, the program will enhance and develop an individual’s analytical, communications, project management, organizational and leadership skills.

Pay and Benefits
The UMHS Healthcare Administrative Fellowship Program is 24 months in duration. Fellows will receive a salary competitive with leading administrative fellowship programs as well as a competitive benefits package, including Health Care insurance, Dental and Vision plans, Retirement plan eligibility, a generous Paid Time Off program, Child Care and Health Care Reimbursement accounts, a Complement of Disability, and Life Insurance. The fellow also receives support to attend two conferences of his/her choice over the course of the fellowship and the Association for Academic Medical Center’s Fellow’s Conference.

Application Process
The U-M Health System is committed to developing a diverse and collaborative organization. A selection committee representing leaders from across the health system reviews all applications. A select number of applicants will be called for telephone interviews. Upon completion of telephone interviews, the most qualified candidates will be scheduled for on-site interviews, which will include an orientation to the UMHS campus. The final selection will be made shortly after the on-site interviews are completed. Two fellowship positions are available for the 2011-2013 UMHS Administrative Fellowship.

Timeline
2010
- September 1 - October 1: Applications accepted, complete packets only
- October 1: Last day for complete applications to be received
- Early October: First round interviews
- Mid- October: On-site Interview Offers Extended
- End of October to Early November: On-Site Interviews

2011
- July : Start of Administrative Fellowship

Required Application Materials
The following information must be received as a completed packet by October 1, 2010:
1. Checklist
2. Current Resume
3. One-page statement of Career Goals and Objectives that specifies the area(s) of interest (e.g. operations, finance, strategic planning) which the candidate most desires to explore during his/her fellowship tenure; the statement should also address the candidate’s interest(s) in academic health care management.
4. Official transcripts from undergraduate and graduate degree programs
5. Three letters of recommendation

Applications for the Administrative Fellowship should be directed to:
Administrative Fellowship Coordinator
University of Michigan Hospitals and Health Centers
300 N. Ingalls, 4B18 SPC 5474
Ann Arbor, MI 48109-5474
E-mail: adminfellow@umich.edu

Website: http://www.med.umich.edu/ceo/fellowship.htm